

West Central Education District

Board Meeting Minutes

Date: July 8, 2024

6:30pm; Paynesville Area Schools Board Room

Board Chair Uphoff called the meeting to order at 6:23 pm. Board members Quarfot and Dirkes were present (Quarfot in person and Dirkes via Google Meet) along with Superintendents Bullard, Okerlund and Peschel. In board member Rasmussens' absence, Supt Peschel voted on his behalf. Director Hoffman, Supervisor Fevig, Administrator Hoffarth, Business Manager Evenson were also present.

A change to the agenda was made. A resignation of an employee was added to the agenda. Quarfot moved, Peschel seconded approval of the agenda. Motion carried unopposed via roll call.

Following a review of consent agenda items including the addition, Quarfot moved, Dirkes seconded approval of the June 4, 2024 Minutes, Treasurer's Report and Bills Payable, Donations, the FMLA request for Becca Radermacher and the resignation of Courtney VanHoutan. Motion carried unopposed via roll call.

Under New Business, Supervisor Fevig explained the need to change the Identified Official with Authority (IOwA) on the MDE EDIAM system from Fevig to Director Hoffman. Quarfot moved, Peschel seconded approval of the change; motion carried unopposed via roll call.

Under New Business, Supervisor Fevig and Business Manager Evenson shared the Office Manager contract for approval. Bullard asked for clarification about the Office Manager's hourly rate beyond 40 hours per week. Director Hoffman and Business Manager Evenson agreed clarification is needed. With the expectation that that will be clarified, Quarfot moved, Dirkes seconded; motion carried unopposed via roll call.

Under Old business, the 2024-2025 SAIL Program calendar was adjusted. For the purposes of food service, it matches the Paynesville Area School calendar with the exception of 2 days. Quarfot moved, Peschel seconded; motion carried unopposed via roll call.

Under reports, Director Hoffman shared updates on the SAIL Program, the new insurance broker, open positions at WCED, and discussed the plan for WCED board meetings moving forward.

Uphoff adjourned the meeting at 6:53 pm; motion by Quarfot, second by Peschel; motion carried unopposed via roll call.

Clerk



Date

9-9-24